

# Coronavirus confirmed - what should I do?

What to do if a member of staff or the public with confirmed COVID-19 has recently been in a property managed by Remus?



**If somebody is presenting symptoms they must call NHS 111 for further help. If the person(s) (or case) test positive this process will start:**



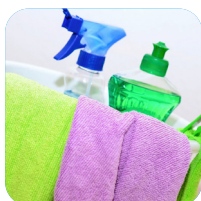
**1. BUILDING OWNER CONTACTED:** The owner of the building (landlord) will be contacted by the Public Health England (PHE) local Health Protection Team to discuss the case, identify people who have been in contact with them and advise on any actions or precautions that should be taken.



**2. RISK ASSESSMENT:** A risk assessment of each building will be undertaken by the Health Protection Team (HPT) with the lead responsible person (building owner or property manager). Advice on the further management of staff (if applicable) and members of the public will be based on this assessment.



**3. ADVICE ON NEXT STEPS:** The Health Protection Team will also be in contact with the case directly to advise on isolation and identifying other contacts and will be in touch with any contacts of the case to provide them with appropriate advice.



**4. DEEP CLEAN:** Advice on the cleaning of communal areas such as offices or toilets will be given by the Health Protection Team.

Need to find out the details of your local Health Protection Team (HPT)?

You will need the postcode of the property:

[www.gov.uk/guidance/contacts-phe-health-protection-teams](http://www.gov.uk/guidance/contacts-phe-health-protection-teams)

Need to get in touch: [H&S@fexcopropertyservices.co.uk](mailto:H&S@fexcopropertyservices.co.uk)